



Grant Agreement between the Louisville Bar Foundation and

RECIPIENT	
GRANT AMOUNT	

Terms and Conditions

1. The funds awarded by the Louisville Bar Foundation must be used for the specific purposes stated in the recipient's grant application. The recipient will notify the Foundation in writing to request prior approval regarding any significant program or budget change proposed or occurring during the grant period. The grant funds may not be expended for any other purpose without the Foundation's prior approval in writing. Use for any unauthorized purpose will obligate the recipient to repay all or part of the grant, at the Foundation's request.
2. In accordance with the LBF's mission to ensure equal access to justice, and in accordance with federal, state and local laws, the recipient agrees that any project or program supported by LBF funds will not use race, color, creed, sex, religion, age, disability, sexual orientation, gender identity, familial status, national origin, veteran status, or any other protected classification as a basis to deny services to qualifying individuals who seek assistance.
3. If the recipient is a faith-based or religious organization it agrees that any project or program supported by LBF funds will be open to people of all faiths, service decisions will not be based on a particular client's faith or religion, the organization's staff will not promote a particular faith or religion to people served, and the organization's policies and practices will not discriminate against legally protected classes of individuals.
4. No part of the LBF grant award may be used support an endowment or capital campaign, or to support any political campaign, election activity, or other political activities that are inconsistent with the organization's tax-exempt status.
5. The recipient will maintain its qualification as an organization exempt from income taxation as documented in its application to the Foundation for funding. If any change in status occurs, the recipient will notify the Foundation immediately. At its sole discretion, the Foundation may terminate the agreement and rescind any funds not yet disbursed. The recipient will comply with any request from the Foundation for a refund of disbursed funds.

6. Recipient shall repay to the Foundation any portion of the grant amount which is not used for the purposes of the grant, or which is not expended within 12 months from date funds are received from the Foundation.

7. Within 30 days of receiving the grant funds, recipient shall acknowledge in writing to the Foundation that said funds were received.

8. Recipient shall give credit to the Louisville Bar Foundation for the grant award in printed materials it regularly produces and distributes, such as a newsletter, honor roll of donors or press release. Any printed materials or videos produced using grant funds shall acknowledge Foundation support. Copies of all such printed materials, videos, etc. shall be provided to the Foundation.

9. Recipients shall complete and return to the Louisville Bar Foundation a Grant Report Form within 12 months of the receipt of the grant funds, and before any applying for any additional grants from the Foundation. Recipients shall supply additional information or reports as may be requested by the Foundation should circumstances support further inquiry into the proper expenditure of grant funds.

The Louisville Bar Foundation, Inc.

By: _____
 Executive Director

On behalf of the organization named as recipient, I am an authorized individual for the organization receiving these grant funds and agree to and accept these grant terms and conditions.

Signature:	
Name and Title of Authorized Person:	
Name of Organization:	
Address of Organization:	
Federal Tax I.D. #:	

Please scan and send completed form by email to jbeen@loubar.org.